

**Kentucky Mental Health Planning & Advisory Council**  
**November 13, 2008, 10:00 a.m. – 2:00 p.m.**  
**KDMHDDAS, 100 Fair Oaks Lane, 4<sup>th</sup> Floor, Conference Rooms A & B**  
**Frankfort, Kentucky**

**Members Present:** John Basham (via teleconference), Rita Brooks, Carol Carrithers, Artye Dulaney, Carol Estes, Rebecca Garrett, Lynn Haney, Steve Hartwig, Donna Hillman, Mary Sue Klusman, Linda Lancaster, Steve Liles, Steven Lyons, Doreen Mills, Betty Jo Moss, Jim Reed, Steve Shannon, Mary Singleton, Joy Varney, Anna Winchell

**Members Absent:** Trudy Abshire, Shelley Adams, Janet Gothard, Gayla Hayes, Bill Heffron, Robert Hicks, Angela Isaacs, Kathy Ostrom, Kevin Pangburn, Jan Powe, Carmilla Ratliff, Matthew Smith, Jim Sparks

**Guests:** Renee Brusie, Melissa Crowdus

**Staff:** Michele Blevins, Anita Jennings, Lou Kurtz, Christie Penn, Melissa Runyon, Carol Saylor

Topic	Discussion	Next Steps
Call to Order and Introductions	<p>Rebecca Garrett, Chair, call the meeting to order at 10:14 a.m. Members introduced themselves.</p> <p>Steve Nunn, Deputy Secretary of the Cabinet for Health and Family Services and newly appointed Acting Commissioner for the Department for Mental Health, Developmental Disabilities and Addiction Services (DMHDDAS) introduced himself to members. He told the Council that he wants to be a support in their work and looks forward to partnering with them in the future.</p> <p>The Chair reminded Commissioner Nunn that the Planning Council is a federally-mandated advisory body to the Department that makes recommendations for the allocation of the community mental health block grant funds for Kentucky.</p> <p>Quorum was confirmed.</p>	
Approval of August 2008 Meeting Summary	Steve Shannon made a motion to approve the summary of the last meeting. Steve Liles seconded and motion carried.	Past Council and committee meeting summaries are located online at <a href="http://www.mhmr.ky.gov/mhsas/kmhpac_summaries.asp">http://www.mhmr.ky.gov/mhsas/kmhpac_summaries.asp</a>
Federal Site Visit	Michele Blevins announced to members that the Center for Mental Health Services (CMHS) had notified the Department of an on-site monitoring visit on March 17-19, 2009. The monitoring team will review the Department's finances, policies and statewide programming as well as visit a regional program.	Members will be sent more information about the site visit once it becomes available.

	<p>Michele informed members that the February Council meeting has been rescheduled to March 18<sup>th</sup> so that the monitoring team can observe the meeting and talk with members.</p>	<p>The Member Orientation scheduled for February has been postponed to May 14<sup>th</sup>.</p>
Committee Reports	<p><u>Executive Committee</u> Rebecca Garrett stated that the Executive Committee met on October 24<sup>th</sup> to prioritize agenda items for calendar year 2009.</p> <p><u>Membership Committee</u> The Membership Committee met on October 24<sup>th</sup> and reviewed two applications to fill one young adult consumer representative seat. After review, the Committee decided to recommend both applicants. Michele Blevins stated that the Council must look back at the Bylaws, membership application and protocol because one applicant is 16 years old, two years younger than the age stated in the Bylaws.</p> <p>Anna Winchell made a motion that the Council accept the Membership Committee's recommendation that Acting Commissioner Steve Nunn appoint Sunni Williams to represent Young Adult Consumers of Mental Health Services. Mary Sue Klusman seconded and motion carried unanimously.</p> <p>Michele Blevins told members that the Membership Committee, with staff assistance, is creating a Council brochure. Mary Sue Klusman shared drafts of artwork that she created for the brochure. In addition to using artwork, the Membership Committee recommended using pictures of actual Council members in the brochure. Staff will create a photo release form for Council members to sign before any photos are taken. Participation in the photos is, of course, completely voluntary.</p> <p><u>Finance Committee</u> Finance Committee Chair, Betty Jo Moss, gave a report of the meeting that took place on September 24<sup>th</sup>. She stated that Jan Ulrich, Marketing Specialist for the Suicide Prevention grant, presented information about the suicide prevention initiatives occurring in Kentucky. Members also viewed the video that was created for Suicide Prevention Month in September.</p> <p>Michele Blevins presented information about Kentucky IMPACT, a statewide program that serves children birth to 21 years old who are diagnosed with a severe emotional disability. Michele also reviewed data collected using the IMPACT Outcomes Management System and shared a newly created video highlighting wraparound and Kentucky IMPACT.</p> <p>Hope Barrett spoke with members about ways that data can be used by the Council to tell a story, inform our decision-making and make recommendations. Members voted to</p>	<p>Members may make agenda topic recommendations to the Executive Committee.</p> <p>Michele recommended that the Membership Committee make a recommendation to the Bylaws Committee to review the age range of young adult consumers.</p> <p>On behalf of the Council, staff will forward Sunni's application to Commissioner Nunn for his consideration.</p> <p>Photo release forms will be given to Council members at the March Council meeting, with photos being made during the May 14<sup>th</sup> Council meeting. The Membership Committee will continue work on the brochure during their meeting in July and a draft of the brochure will be presented for review at the August Council meeting.</p>

	<p>make data review a recurring item on the agenda.</p> <p><u>Bylaws Committee</u>  Rebecca Garrett gave the report for Trudy Abshire, the Chair of the Bylaws Committee. Rebecca stated that members had met on three occasions to revise the bylaws and that their finished product is before the Council today. There was discussion of the updates, which include the following:</p> <ul style="list-style-type: none"> <li>♦ Revision of sections of bylaws, including the mission statement;</li> <li>♦ Addition of a vision statement, information regarding the Council's open meeting and open record policy and procedures, and a complaint process;</li> <li>♦ Creation of new sections of the bylaws; and</li> <li>♦ Formatting changes.</li> </ul> <p>John Basham made a motion to approve the Council Bylaws as revised by the Bylaws Committee. Anna Winchell seconded and the motion was approved unanimously.</p> <p><u>Committee Chairs</u>  Rebecca Garrett named the current Committee Chairs - Betty Jo Moss (Finance) and Trudy Abshire (Bylaws) – and asked if there are any volunteers to chair existing committees. Mary Singleton volunteered to chair the Membership Committee and Steve Shannon volunteered to chair the Bylaws Committee in Trudy's absence.</p> <p>Rebecca Garrett commended the Council for their hard work at committee and Council meetings during the past year. She told members that she is excited that the federal monitors will have the opportunity to observe Kentucky's active Council.</p>	<p>The Bylaws are available online at  <a href="http://www.mhmr.ky.gov/mhsas/kmhpac.asp">http://www.mhmr.ky.gov/mhsas/kmhpac.asp</a> .</p>
Department and Member Updates	<p>Rita Ruggles announced that the Department received a criminal justice/behavioral health interface grant from the Health Foundation of Greater Cincinnati. The grant is based on utilization of The Sequential Intercept Model to Decriminalize Mental Illness. Each intercept shows an opportunity to divert people with a mental illness who may land in the criminal justice system. The grant will provide for the following:</p> <ul style="list-style-type: none"> <li>♦ A group convened to discuss data, outcomes, and training;</li> <li>♦ A sequential intercept conference May 4-5, 2009 at Northern Kentucky University; and</li> <li>♦ A regional systems mapping and strategic planning retreat in June.</li> </ul> <p>Lou Kurtz has been serving as the Interim Branch Manager of the Adult Mental Health Services branch since the retirement of Phyllis Parker in May 2008. Staff have been interviewing candidates for this position and a branch</p>	<p>For more information, please contact Rita at <a href="mailto:Rita.Ruggles@ky.gov">Rita.Ruggles@ky.gov</a>.</p> <p>Update: The search has been called off due to budget constraints.</p>

	<p>manager should be in place by January 2009.</p> <p>The Division is considering options for the consumer affairs functions. Carol Saylor has been the Liaison since Paul Weaver left. A workgroup is developing a set of recommendations to present to Donna Hillman for approval. The goal is to complete these recommendations by March 2009.</p> <p>Michele Blevins told members about the Governor's initiative to increase enrollment in the Kentucky Children's Health Insurance Program (KCHIP). The Governor hopes to increase enrollment by 35,000 children and to improve efforts to retain children currently enrolled in the program. KCHIP has a new website which offers online enrollment.</p> <p>Kentucky Youth Advocates, a non-partisan, non-profit children's advocacy organization, is coordinating the 5<sup>th</sup> Annual Children's Advocacy Day at the Capitol in an effort to unite children's advocates to raise their voice on behalf of children's and families' safety, health, education and economic well-being. The event will be held on February 12, 2009.</p> <p>Steve Liles shared with members that he and his family attended the Leadership Academy sponsored by the Kentucky Partnership for Families and Children and he really enjoyed it and learned a lot. The Leadership Academy prepares teenagers and young adults with mental health disabilities and parents of children with mental health disabilities for participating within their communities as parent and youth leaders.</p> <p>Rita Brooks shared information about the new documentary that she wrote and produced entitled "The Reality of Recovery." The documentary highlights some of the pivotal moments in history as our mental health system transforms from a medical model to a recovery-oriented system of care that is person centered and self-directed by those affected by mental disorders.</p> <p>Anna Winchell shared her appreciation of the state's suicide prevention initiative and the presentation made by Jan Ulrich at the Finance Committee meeting on September 24<sup>th</sup>. Anna stated that she has been distributing copies of the suicide prevention video and information packet at meetings, in waiting rooms and to ministers in her area. She challenged each member to distribute 50 copies of the video and information packet at meetings and in their community.</p>	<p>An event to celebrate the initiative is scheduled for 2 PM on Tuesday, Nov. 18<sup>th</sup> at the Frankfort Civic Center.</p> <p>To learn more about Kentucky Youth Advocates and Children's Advocacy Day at the Capitol, go to <a href="http://www.kyyouth.org/">http://www.kyyouth.org/</a>.</p> <p>To learn more about Leadership Academy and the Kentucky Partnership for Families and Children, Inc., go to <a href="http://www.kypartnership.org/">http://www.kypartnership.org/</a>.</p> <p>You may email Rita for more information at <a href="mailto:Rita@parproductions.org">Rita@parproductions.org</a> or go to her website at <a href="http://www.realityofrecovery.org">www.realityofrecovery.org</a>.</p> <p>Contact Jan Ulrich at <a href="mailto:Jan.Ulrich@ky.gov">Jan.Ulrich@ky.gov</a> for copies of materials.</p>
2008 Block Grant Implementation Review	<p>Michele Blevins requested confirmation that all members received the Implementation Report by email and/or mail when the meeting notice went out. A more current draft of the Implementation Report was distributed to members.</p>	<p>To access the citizen review site, go to <a href="https://bgas.samhsa.gov/cmhs2009.gov">https://bgas.samhsa.gov/cmhs2009.gov</a>.</p>

	<p>Michele reminded members that they may post comments and review reports at the SAMHSA citizen review site.</p> <p>Michele reviewed the 7 adult and 3 children's national outcome measures (NOMs) and the uniform reporting system (URS) tables of the Implementation Report.</p>	<p>UserName: KY_citizen Password: Frankfort#921545</p> <p>Comments may be submitted to Michele Blevins prior to December 1<sup>st</sup>.</p>
Mental Health Block Grant Letter from Council to CMHS	Rebecca Garrett shared the letter written to SAMHSA on behalf of the Council that confirms that members have had opportunity to review and comment on the 2008 Implementation Report. Members approved the letter as written.	The Council's letter will be submitted to Barbara Orlando and included with the Implementation Report.
Adjourn	Mary Singleton made a motion to adjourn the meeting at 2:10 p.m. Jim Reed seconded and motion carried.	<p><u>Next Meeting</u> March 18, 2009 Large Conference Room 100 Fair Oaks Lane Frankfort</p>